**CSU 2017-18 Community Engagement Scholarship Awards - Program Overview**

The Carnegie Foundation describes community engagement as “the collaboration between institutions of higher education and their larger communities for the mutually beneficial exchange of knowledge and resources in a context of partnership and reciprocity.”

As a Carnegie Community Engaged University and land-grant institution, engagement is among Colorado State’s most important core missions. As articulated in its Strategic Plan, CSU will engage with people and communities to solve problems, share knowledge, and support progress, increasing the university’s relevance and value to the State of Colorado, the nation and the world.

The CSU Community Engagement Scholarship Awards, jointly established by the Office of the Provost and Office of Engagement, will be conferred annually in recognition of exemplary engaged scholarship by CSU faculty or academic staff members *and* their community partner(s).

Award Categories and Stipends

* **Distinguished Community Engagement Scholarship Award (one at $3,000) -** in recognition of a collaboration, project or program with a long-term record of sustained impact, achievement and scholarship
* **Emerging Community Engagement Scholarship Award (one at $1,000) -**  in recognition of a relatively new initiative that has shown potential for long-term impact, achievement and scholarship

Award stipends are to be used to support existing or proposed engagement activities of the selected program. Award finalists and recipients will be honored at the annual Celebrate! Colorado State University Awards event.

The winner of the Distinguished Community Engagement Scholarship Award is expected to be eligible and competitive for prestigious national awards such as the

* [C. Peter Magrath Community Engagement Scholarship Award](http://www.aplu.org/projects-and-initiatives/economic-development-and-community-engagement/W.K.-Kellogg-Foundation-Community-Engagement-Scholarship-Awards-and-C.-Peter-Magrath-Community-Engagement-Scholarship-Awards/index.html);
* the [Engagement Scholarship Consortium Excellence Awards](https://engagementscholarship.org/conference/esc-excellence-awards/esc-announces-2018-excellence-awards-program); and
* the [APLU Innovation and Economic Prosperity Universities Awards](http://www.aplu.org/projects-and-initiatives/economic-development-and-community-engagement/innovation-and-economic-prosperity-universities-designation-and-awards-program/award-winners.html).

Eligibility

* All current CSU faculty and instructors (including adjunct appointments) and staff (including program directors, Extension, and research appointments) are eligible.
* It is expected that a major portion of the engaged scholarship will have been accomplished while the nominee served as a faculty or academic staff member at Colorado State University.
* Nominees for the Distinguished Community Engagement Scholarship Award are expected to have collaborated with their partners for a **minimum of three years**.

Nominations

Faculty, administrators, colleagues, students, or community partners can initiate nominations; self-nominations are also welcome. It is expected that nominees will be aware of the nomination and will participate significantly in the preparation of the application.

Application materials will reside on the CSU Office of Engagement website, with links from the Office of the Provost website and college/department sites, as appropriate.

Nomination Guidelines and Format

Award guidelines have been adapted from guidelines for the prestigious C. Peter Magrath Community Engagement Award and modelled after university award programs at Michigan State University and Ohio State University.

**\*\*\*\*\*Please proceed to page 3 for Nomination Form\*\*\*\*\***

Review Procedure

Nominations will be adjudicated by a five-member selection committee; members will be appointed by the Provost and Vice President for Engagement.

The committee will also make a recommendation on whether either or both of the awarded partnerships should be submitted for consideration for any of the aforementioned national awards. Should a partnership be nominated and is willing to submit, the Office of the Provost and Office of Engagement will provide application support.

Timetable

Nominations open: November 20, 2017

Nominations close: February 1, 2018

Awards presented: April 11, 2018 3-5 p.m. (Celebrate! CSU Awards Ceremony, LSC Grand Ballroom)

**Questions?**

Please contact Paula Mills, Office of Engagement, at 970-491-3883 or paula.mills@colostate.edu.

**CSU 2017-18 Community Engagement Scholarship Awards – Nomination Form**

*All documentation must be typed, double-spaced, in 12-point font (with the exception of Section 6).*

*Your responses can expand beyond space provided, within word count limits.*

**Project/Partnership Title:**

**Type of community-engaged scholarship exemplified by this project** (see categories rubric on final page with descriptions and examples; indicate as many as apply):

\_\_\_ Community-Engaged Research

\_\_\_ Community-Engaged Creative Activity

\_\_\_ Community-Engaged Teaching

\_\_\_ Community-Engaged Service

Nominee/Scholar information

**Name of CSU Faculty/Staff member** (as it should appear on the Award Certificate)**:**

**Academic rank/Position:**

**Department(s):**

**College(s) or Unit(s)** (please list joint appointments, listing primary appointment first)**:**

**E-mail address:**

**Office postal address:**

**Office telephone number:**

**Cell telephone number:**

*In the case of a team of faculty/staff members, please repeat the above identifying*

*Information for each individual (the first individual listed will be considered the primary contact).*

**Organization Name of Community Partner(s)** (as it should appear on the Award Certificate)**:**

**Name of Designated Community Partner(s) Representative(s)** (who will represent the community partner(s) at the CSU Awards Ceremony)**:**

**SECTIONS 1-5: NARRATIVE** (Max. 1,500 words ~ 300 words/section)

Section 1 – Significance of the Community Engagement Partnership

Summarize the significance of the community-university partnership and the scholarship embedded in the partnership. Describe how the partnership intentionally studies and/or addresses community issues and concerns, jointly derives solutions, and then publicizes and disseminates what was discovered and/or accomplished.

Section 2 - Relationship and Reciprocity between the Community and the University

Describe the issue, its significance, the relationship between CSU and community, and how reciprocity is a part of the relationship. Who are the key university and community partners? How does an engaged partnership fit into the mission, values, and organizational structure of the university? How did university and community partners work together? What was the role of each partner and what was accomplished? Provide evidence of shared decision-making and partnership empowerment.

Section 3 - Impacts

**3.1 On Community Partners**

What were the anticipated benefits for community partners? What has been the impact in the community?

**3.2 On University Partners**

What were the anticipated benefits for the University? What has been the impact in the University? How has the university-community partnership impacted the missions of the university and what has changed?

Impacts described in Section 3 must include scholarship and may also include, but are not limited to: student success, workforce and talent development, knowledge generation and sharing, innovation- and technology-based economic development, and social, cultural or community development, as well as additional dollars generated through grants, contributions, fees, etc. How did the partnership promote and sustain economic prosperity within the community by building value in any of the aforementioned areas?

Nominations should include at least one quantitative measure of the described impact and information on how data were obtained. Identify initial funding that supported the development of this engagement initiative, and describe how sustainability has been addressed.

Section 4 - Lessons Learned and Best Practices

What were the challenges for the community and university partners and how were those challenges met? What conclusions and best practices can be drawn from the partnership? These could include but are not limited to: innovative solutions to community issues, the processes of establishing and sustaining a partnership, and changes in the partnership or changes within one of the partners.

Nominations must include information about how these conclusions and best practices have been documented and shared publicly.

Section 5 - Future

What are the future plans for this partnership? How will the partners continue to work together or how will they determine when the partnership is concluded? Please specify how the award stipend would be used to advance partnership goals and outcomes.

**SECTION 6: APPENDIX/SUPPORTING MATERIALS** (maximum of 8 pages)

*Please note: This section does not require materials to be double-spaced and in 12-point font.*

Applications must include two letters as part of the appendix:

* The first letter must be an endorsement from the dean of the college or head of the major administrative unit of the nominee’s primary appointment.
* The second letter must be from a community partner or consortium of partners. This letter must provide evidence of collaboration, reciprocity, mutual benefit, and the roles of community partners.

Additional supporting materials are welcome within the 8-page limit. Links to websites, videos, blogs, social media outlets, press coverage, etc. may also be provided, as appropriate, however these will be treated as optional reading for interested reviewers.

***An electronic copy (pdf) of the complete nomination packet must be received no later than 4 p.m. on February 1st. No hard copies or late submissions will be accepted.* *Please send the nomination packet to*** ***Paula.Mills@colostate.edu******.***

**Types of Community-Engaged Scholarship**

On the cover page, please identify the form(s) of community-engaged scholarship (from the categories below) that are exemplified by your partnership.

|  |  |  |  |
| --- | --- | --- | --- |
| **Community-Engaged Research** | **Community-Engaged Creative Activity** | **Community-Engaged Teaching** | **Community-Engaged Service** |
| Associated with the discovery of new knowledge and the development of new insights in collaboration with community partners | Associated with the creation of new artistic or literary performances and expressions in collaboration with community partners | Organized around sharing knowledge with various audiences through formal, non-formal, or informal arrangements; conducted for credit or not for credit, and guided by teachers or self- directed | Associated with the use of University expertise to address specific issues identified by individuals, organizations, or communities; not driven by research questions, though research questions may be of secondary interest |
| * Community-based, participatory research
* Participatory Action Research
* Use-inspired basic research
* Applied research
* Contractual research (funded by government, non- governmental organizations, or businesses)
* Demonstration projects
* Needs and assets assessments
* Program evaluations
 | ***Collaboratively created, produced, and/or performed:**** Film
* Theater
* Music
* Performance
* Sculpture
* Novels, plays, poetry
* Spoken words
* Multi-media
* Exhibitions
 | ***Formal (for credit):**** Service-learning
* Community-engaged research as part of university classes
* Study abroad programs with community engagement components
* Online and off-campus education

***Non-formal (not for credit):**** Pre-college programs
* Occupational short course, certificate, and licensure programs
* Conferences, seminars, not-for-credit classes and workshops
* Educational enrichment programs for the public and alumni

***Informal (not for credit):**** Media interviews or “translational” writing for public audiences
* Materials produced to enhance public understanding
* Managed learning environments, such as museums, libraries, gardens
 | * Technical assistance
* Consulting
* Policy analysis
* Expert testimony
* Legal advice
* Diagnostic and clinical services
* Human and animal patient care
* Advisory boards and other disciplinary- related service to community organizations
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