

CSU 2023-24 Community Engagement Scholarship Awards - APPLICATION ELEMENTS

Section 1: Abstract

Significance of the Community Engagement Partnership (200-word limit)

Summarize the significance of the community-university partnership and the scholarship embedded in the partnership. Describe how the partnership intentionally studies and/or addresses community issues and concerns, jointly derives solutions, and then publicizes and disseminates what was discovered and/or accomplished.

It should be a concise description that can be used for the Office of Engagement website and related press coverage.

Sections 2-5: Narrative

While word limits are identical, the relative weighting of sections varies in the evaluation of the submission (and differs by award category). Please see the scoring rubric on the final page for more information.

Section 2 - Relationship and Reciprocity between the Community and the University (300-word limit)

Describe the issue, its significance, the relationship between CSU and community, and how reciprocity is a part of the relationship. Who are the key university and community partners? How does an engaged partnership fit into the mission, values, and organizational structure of the university? How did university and community partners work together? What was the role of each partner and what was accomplished? Provide evidence of shared decision-making and partnership empowerment.

Section 3 - Impacts

3.1 On Community Partners (300-word limit)

What were the anticipated benefits for community partners? What has been the impact in the community?

3.2 On University Partners (300-word limit)

What were the anticipated benefits for the University? What has been the impact in the University? How has the university-community partnership impacted the missions of the university and what has changed?

Impacts described in Section 3 must include scholarship and may also include, but are not limited to: student success, workforce and talent development, knowledge generation and sharing, innovation- and technology-based economic development, and social, cultural or community development, as well as additional dollars generated through grants, contributions, fees, etc. How did the partnership promote and sustain economic prosperity within the community by building value in any of the aforementioned areas?

Nominations should include at least one quantitative measure of the described impact and information on how data were obtained. Identify initial funding that supported the development of this engagement initiative and describe how sustainability has been addressed.

Section 4 - Lessons Learned and Best Practices (300-word limit)

What were the challenges for the community and university partners and how were those challenges met? What conclusions and best practices can be drawn from the partnership? These could include but are not limited to: innovative solutions to community issues, the processes of establishing and sustaining a partnership, and changes in the partnership or changes within one of the partners.

Nominations must include information about how these conclusions and best practices have been documented and shared publicly.

Section 5 – Future (300-word limit)

What are the future plans for this partnership? How will the partners continue to work together or how will they determine when the partnership is concluded? Please specify how the award stipend would be used to advance partnership goals and outcomes.

Section 6: Appendix/Supporting Materials (8-page limit, to be submitted as one file)

Please note: This section does not require materials to be double-spaced and in 12-point font.

Applications must include two letters as part of the appendix:

- The first letter must be an endorsement from the Dean of the college or head of the major administrative unit of the nominee’s primary appointment.
- The second letter must be from a community partner or consortium of partners. This letter must provide evidence of collaboration, reciprocity, mutual benefit, and the roles of community partners.

Additional supporting materials are welcome within the 8-page limit. Links to websites, videos, blogs, social media outlets, press coverage, etc. may also be provided, as appropriate, however these will be treated as optional reading for interested reviewers.

An electronic copy (pdf) of the complete nomination packet must be received no later than 4 p.m. on January 24, 2024. No hard copies or late submissions will be accepted. Please complete the online application form and attach the nomination packet.

Types of Community-Engaged Scholarship

On the cover page, please identify the form(s) of community-engaged scholarship (from the categories below) that are exemplified by your partnership.

Community-Engaged Research	Community-Engaged Creative Activity	Community-Engaged Teaching	Community-Engaged Service
<p>Associated with the discovery of new knowledge and the development of new insights in collaboration with community partners</p>	<p>Associated with the creation of new artistic or literary performances and expressions in collaboration with community partners</p>	<p>Organized around sharing knowledge with various audiences through formal, non-formal, or informal arrangements; conducted for credit or not for credit, and guided by teachers or self-directed</p>	<p>Associated with the use of University expertise to address specific issues identified by individuals, organizations, or communities; not driven by research questions, though</p>
<ul style="list-style-type: none"> • Community-based, participatory research • Participatory Action Research • Use-inspired basic research • Applied research • Contractual research (funded by government, non-governmental organizations, or businesses) • Demonstration projects • Needs and assets assessments • Program evaluations 	<p><i>Collaboratively created, produced, and/or performed:</i></p> <ul style="list-style-type: none"> • Film • Theater • Music • Performance • Sculpture • Novels, plays, poetry • Spoken words • Multi-media • Exhibitions 	<p><i>Formal (for credit):</i></p> <ul style="list-style-type: none"> • Service-learning • Community-engaged research as part of university classes • Study abroad programs with community engagement components • Online and off-campus education <p><i>Non-formal (not for credit):</i></p> <ul style="list-style-type: none"> • Pre-college programs • Occupational short course, certificate, and licensure programs • Conferences, seminars, not-for-credit classes and workshops • Educational enrichment programs for the 	<ul style="list-style-type: none"> • Technical assistance • Consulting • Policy analysis • Expert testimony • Legal advice • Diagnostic and clinical services • Human and animal patient care • Advisory boards and other disciplinary-related service to community organizations

Submission Scoring Rubric

Section	Points Available	
	Distinguished	Emerging
<p>1. Significance of the Community Engagement Partnership</p> <p>The partnership:</p> <ul style="list-style-type: none"> • addresses a significant issue • intentionally studies and/or addresses community issues and concerns • jointly derives solutions • publicizes and disseminates what was discovered and/or accomplished 	10	10
<p>2. Relationship and Reciprocity between the Community and the University</p> <p>The partnership:</p> <ul style="list-style-type: none"> • involves university and community partners with specified roles • aligns with the mission, values and organizational structure of both the university and community partner(s) • is a two-way relationship characterized by shared decision-making and empowerment • has accomplished benefits for both university and community partners 	10	15
<p>3. Impacts</p> <p>Impacts described here <i>must</i> include scholarship and may also include, but are not limited to:</p> <ul style="list-style-type: none"> • student success • workforce and talent development • knowledge generation and sharing • innovation- and technology-based economic development • social, cultural or community development, • additional dollars generated through grants, contributions, fees <p>The partnership:</p> <ul style="list-style-type: none"> • delivered or seeks to deliver benefit for both university and community partners (demonstrated by at least one quantitative measure with info on how that data was obtained) • has addressed sustainability beyond initial funding sources that have supported its development 	15	5

Section	Points Available	
	Distinguished	Emerging
<p>4. Lessons Learned and Best Practices</p> <p>These could include but are not limited to:</p> <ul style="list-style-type: none"> • innovative solutions to community issues • processes of establishing and sustaining a partnership, • changes in the partnership or changes within one of the partners <p>The partnership:</p> <ul style="list-style-type: none"> • demonstrated collaboration, creativity and resiliency in overcoming challenges • documented and shared conclusions and best practices <p>There is significant opportunity for innovations to be translated and applied within the involved community.</p>	10	5
<p>5. Future</p> <p>The partnership:</p> <ul style="list-style-type: none"> • has planned for the future • has considered how partners will continue to work together and/or developed criteria for when to conclude the partnership • specified how the award stipend would be used to advance partnership goals and outcomes 	5	15
<p>6. Supporting Materials</p> <ul style="list-style-type: none"> • Letter of endorsement from the dean of the college or head of the major administrative unit of the nominee’s primary appointment • Letter from a community partner or consortium of partners provides evidence of collaboration, reciprocity, mutual benefit, and the roles of community partners • Optional links and materials 	10	10
<p>7. Overall Impression</p> <p>Consider how well the partnership exemplifies the distinguishing characteristics of engagement:</p> <ul style="list-style-type: none"> • Engagement is scholarly (both the act of engaging and product of engagement) – co-creation of discipline-generated, evidence-based practices and/or experiences • Engagement cuts across the mission of teaching, research and service – not a separate activity but particular approach to campus-community collaboration • Engagement is reciprocal and mutually beneficial – mutual planning, implementation and assessment among partners 	15	15
TOTAL	75	75

